

# Becoming an MRL User

University of Illinois Researchers

(any UI campus)

## Submit a proposal

MRL online proposal portal:

<https://mrl.illinois.edu/facilities/become-user/university-illinois-all-campus-users>

You will receive a confirmation email upon submission, and your proposal will be evaluated by MRL staff to determine the feasibility of your project using the technique(s) you requested.

## Complete Online Safety Training

UI Division of Research Safety (DRS): <http://www.drs.illinois.edu/>

Complete **Laboratory Safety** and **Chemical Safety: An Introduction**. Save print or electronic copies of your DRS certificates.

## Attend an MRL Researcher Orientation Session

MRL Orientation schedule: <https://mrl.illinois.edu/facilities/become-user#orientation>

You will learn how to work safely and effectively in the MRL Central Research Facilities, and how to request training and schedule sessions. Bring copies of your DRS certificates (paper or electronic) AND your University I-Card to be admitted to MRL Orientation. ***You only need to attend Orientation once before working at MRL.***

## Review the MRL Building Emergency Action Plan (BEAP)

BEAP Instructions: <http://go.illinois.edu/MRLBEAP>

Safety is a top priority in MRL. We require all users of our facility to be trained annually on our BEAP.

## Become trained by MRL staff for each technique/equipment

Request training: <https://cmmserve.mrl.illinois.edu/schedule/login.asp>

You must be approved by MRL staff to use equipment before you can reserve time using it.

## Questions?

Proposal questions: [mrl-facilities@illinois.edu](mailto:mrl-facilities@illinois.edu)

Orientation questions: [mrl-orientation@illinois.edu](mailto:mrl-orientation@illinois.edu)

BEAP questions: [BEAP@mrl.illinois.edu](mailto:BEAP@mrl.illinois.edu)

MRL Website: <http://mrl.illinois.edu>